



State of New Hampshire

DEPARTMENT OF SAFETY

Division of Emergency Services and Communications

911.nh.gov



Form DSDESC 10 5/2024 Instructions & Information

1. Information or records that are the subject of a pending criminal investigation or a pending criminal matter will not be disclosed.
2. It is the requester's obligation to confirm with the "authority having jurisdiction" that the requested information and/or records are not the subject of a pending criminal investigation or a pending criminal matter.
3. This form is signed under the penalty of unsworn falsification pursuant to NH law RSA 641:3.
4. DESC will contact requester to advise that: the record is ready, that DESC cannot locate a record with the information provided on Form DSDESC 10, or that DESC needs clarification to locate record. All communication with the requester will be made via secure file exchange protocol.
5. Records will be provided electronically via a secure file exchange protocol. An email will be sent to the requester's email containing a secure link where the record can be accessed by the requester. Once the email is sent to the requester, the requester will have 36 hours to access it. After that period has elapsed the link will be disabled.
6. By signing this form, the requester certifies that such information or records are being made available solely for the purposes of investigation in anticipation of litigation or for use in connection with any civil court proceeding. Records released under this section shall be marked "limited purpose release" and shall not be redisclosed by the recipient beyond the investigation or civil proceeding. Any records which are the subject of a criminal investigation will be released only after the criminal matter is concluded.
7. Neither the state nor its agencies or employees shall be civilly liable for any improper use or release of 911 records to any person obtaining such records as provided in this section.